

The European Federation of Agencies and Regions for Energy and Environment (FEDARENE), the leading European network of actors in sustainable energy policy at regional level, offers in its Brussels office:

6-month internship as EU Projects assistant

From September 2020 Onwards

Only students able to provide a **traineeship agreement** from a university will be selected.

We offer: a work experience coupled with responsibility and networking opportunities within a well-established European association (30 years). The intern will be integrated in the **Covenant of Mayors team** within FEDARENE (www.eumayors.eu). S/he will participate to most of the activities performed within this contract.

MAIN MISSIONS

1. Organise a follow-up campaign (update contacts, raise awareness on the initiative...) after each municipal elections.
2. Support the helpdesk team in answering questions from cities/provinces/regions, in drafting guidelines for local authorities.
3. Support the organization of capacity building events/webinars for local and regional authorities.
4. Support in other activities: the intern might also be requested to participate in other activities for our members (energy agencies and regions around the EU) such as supporting the work on other EU-funded projects.

REQUIRED PROFILE:

- Student in Environmental sciences / Economics
- C1 minimum in English
- Knowledge of Polish is a plus
- Autonomous, creative, proactive
- Good knowledge of **Microsoft Office** and especially **MS Excel**

Interested?

Send your resume and cover letter at melissa.miklos@fedarene.org

